

Youngsville Borough Council
Regular Meeting – August 10, 2026
Youngsville Borough Municipal Building

Mayor Catrina Leamon called the meeting to order at 4:30pm. Invocation was led by Chief Mineweaser followed by the Pledge of Allegiance.

Present: Council Members: Rick Brewster, Eric Mineweaser (Left at 5:32), Nicole Cowan, Stacey Robinault, Sharey Blum, and Troy Clawson. Also attending were Borough Manager Wendy Wilcox, Borough Secretary Barbara Young, Solicitor Tim Bevevino, PWD Foreman Mark Theuret, Angie Highhouse, YPD Chief Todd Mineweaser, and Officer Brayden Newman. Absent were Council member Dustin Schwab and Junior Council members Taydus Chase and Riley Lauger.

Minutes: A motion to approve the minutes of the regular council meeting on July 13, 2026, made by Mr. Brewster, seconded by Mrs. Cowan, and unanimously carried.

Recognition of Visitors:

Terry Jackson, 571 College Street, expressed concern about neighboring properties.

Troy McFate, 113 Mill Street, attended the meeting to commend the Youngsville Borough Police Department for “Doing an awesome job!”

Mark Nyquist, 545 College Street, expressed frustration about a cat issue. He also wanted to commend the “Sanitation Guys.” He stated that they are great!

Bud Pruskowski, 533 College Street, expressed concerns about neighboring properties and cat issues.

Jared Durlin, 137 Bates Street, expressed his concern that his comments were not included in the June meeting minutes. He also wanted to know how property checks were being completed. He wanted to know what the plan is moving forward with completing property checks. He also expressed his opinion that the condition of 8th Street.

Amendment to the Agenda:

- Adding consideration to put 565 College Street, the cat ordinance, as well as adding legal to the Executive Session.

Correspondence:

- Thank you letter from the Route 6 Alliance for hosting the Façade Program Information Meeting in our conference room.
- Letter from Brokenstraw Valley Area Authority accepting the rate increase but question the date of the increase and the amount of the increase. We will need to have a review of the contract to make sure it is accurate.
- Letter of thank you from the Dairy Queen to thank Patrolman Mitch Labesky, K9 Officer Mimi and Patrolman Brayden Newman for attending the DQ Children’s Miracle Network event.
- Two landscaping proposals were received, and the Borough has accepted a landscaping proposal from Angie Highhouse.

REPORTS :

Secretary/Treasurer —

- At the end of July there was \$2,543,530.93 in all accounts.
- Continuing to work on QuickBooks and getting things straightened out and in order.
- Ms.Young stated that the new website platform had been purchased and the updated Youngsville Borough website would be released prior to the next council meeting in September.

Financials:

Nicole Cowan stated Troy Clawson reviewed the bills and had no questions.

A motion to accept the July bills as paid was made by Rick Brewster, seconded by Troy Clawson, and carried by voice vote. Bills are accepted as paid.

August 2026 Expenses

AirGas USA, LLC	\$68.40	Allied Systems, Inc	\$399.18
AMTrust North America	\$10,003.00	Barber's Chemicals	\$3,265.40
Barnhart-Davis	\$95.31	Lee Bryan	\$1,000.00
Burrell Enterprises	\$130.95	C & G Moore Enterprises	\$1,268.00
Capital Area Comm.	\$403.16	Clement Motors	\$998.31
Carter Lumber	\$58.50	Cintas	\$373.15
City of Warren	\$600.00	Corry Lumber	\$149.94
PA DEP	\$185.00	Edwards Chainsaws	\$100.81
Emergycare	\$1,665.00	Frantz & Russell	\$460.00
Erika Grubbs	\$217.50	Glenn Hawbaker	\$1,403.13
IA Construction Corp	\$1,728.23	IT Telecom	\$157.65
L/B Water Service	\$2,873.85	National Fuel	\$2,812.21
Cindy Niemeyer	\$608.70	Northwest Loan 3025	\$6,167.00
Northwest Loan 9138	\$2,941.85	Northwest Visa 7935	\$1,068.61
Northwest Visa 8534	\$925.80	PA Rural Water	\$595.00
Pace Analytical	\$1,727.00	Penelec	\$11,183.70
Purchase Power	\$254.97	S&D Calibration Services	\$104.00
Swanson, Bevevino Shar	\$1,500.00	Techsulere	\$500.00
Ubeo LLC	\$239.30	United Refining Co.	\$2,584.30
UPMC	\$26,167.44	Verizon Wireless	\$318.28
Vision Benefits of A.	\$93.34	Waste Treatment Corp.	\$7,384.94
Sharon Wagner	\$217.50	West PA. Net	\$84.44
Wendy Wilcox	\$295.36	Barbara Young	\$25.00
Youngsville Borough	\$25.00	Youngsville Hardware	\$51.84
Zito Media	\$150.00		
	\$53,175.16		\$42,454.89

Total **\$95,630.05**

Mayor –

- Would like to give out citations for non-registered/non-working vehicles. According to the ordinance residents are allowed to have one unregistered and/or unlicensed vehicle per property. There are several vehicles in the Borough that are non-working and are surrounded by weeds. It has been brought to my attention by multiple people. We need to look at our ordinances and start issuing citations. It is something that is easy for us to do so that we can start getting our community to look better.

- The Youngsville Fire Department would like to give a huge thank Youngsville Borough for the insurance money given to assist in the renovations at the firehall. The insurance money was from damage the firehall received for storm damage. They are replacing ceiling tiles and are getting new LED lights. The roof is complete. The heating and cooling will be moved to the ground. Things are happening quickly. There will be a craft show at the firehall coming up soon. They will also be having multiple fundraising events.

Mr. Brewster wanted to state for the record, the money given to the Fire Department was from the Insurance company for damages from a hailstorm. The money did not come from the Borough taxpayers.

- Want to make sure that paperwork states YVFD not YFVD. (The Borough Manager reassured the mayor that all paperwork had been updated to the correct acronym.)

Manager –

- Reimbursement of wages of YPD officers working with the Warren County Drug Task Force the first two quarters of 2026, has not been received. We are continuing to work with Chief Mineweaser to follow up on this matter. The Borough is reimbursed through the District Attorney's Office and the Attorney General's office, depending upon the type of task force are working with.

Boards and Commissions –

REC Commission: Nothing to report

Planning and Zoning: There is a subdivision meeting on August 17th. This is a planning meeting for another subdivision.

YPD –

- The Youngsville Police Department received a thank you card from Mayor Leamon thanking them for their services and what they do. The thank you was appreciated. The mayor has been involved with many activities in town. She has been a very active mayor.
- The K9 program is getting calls to attend many events. We are working to get them scheduled.
- We have received some tips on Crimestoppers. The Crimestoppers system does work.
- Girls in the Borough found some cash and it was turned into the police. If the funds are not claimed, it has to be given to the PA Department of Treasury. A reward donation for the girls has been started anyone is welcome to donate to the fund. Chief will also be giving them some coins as part of the Hero Program for doing the right thing. Anyone who receives the Police Challenge Coins, is given a DQ discount on purchases. (Troy Clawson asked Chief to discuss an inclusion of a *Bean Bank* discount as well.)
- Chief Mineweaser was responding to the comment by Mayor Leamon regarding the abandoned vehicles. He will be involved with rewriting the ordinances and suggested Solicitor Bevevino review the ordinances.
- Working on the 2027 budget.
- We are also preparing for evaluations
- Possibly having a Citizens Police Academy that would include kids and adults. Contacting the career center for possible coordination.
- Questions have been asked about our jurisdiction. when we are working drug cases, we are agents of the county, and we can go anywhere in the state to conduct drug cases. For DUI cases, we have jurisdiction county-wide.
- Discount is given at the Dairy Queen for anyone who receives the Police Challenge Coins. (Troy Clawson from the Bean Bank mentioned to Chief to stop into the *Bean Bank* to discuss a possible discount there.)

PWD –

- The Youngsville Public Works Department has been working to fix multiple water leaks around the borough; East Main Street and 4th Street.
- Hoping to get the new traffic camera this coming week with RCI to install the following week.
- The comminutor for the wastewater treatment plant we ordered on April 14th, 2026, has not arrived yet.
- Angie Highhouse passed the Wastewater Certification test. We now have to wait for board certification.
- We had a public water supply inspection on July 21, 2026. Angie and Stacy handled the inspection. We had a few minor deficiencies, but we have until January 19, 2027, to get 4 of the deficiencies corrected. They are all very minor. A couple of the deficiencies have already been corrected.
- The Sonja Lane storm drain project is almost completed. An inspection for the grant was completed last Friday.
- Steve Halmi will be here on August 25th to begin preliminary engineering for sewer plant upgrades.
- PWD will be working on a water line install on Indian Camp Run.
- There is a water leak on 2nd Street, we have about 70 water meters to replace, and we have a fire hydrant to replace on College Street.
- All but 70 meters are installed. There are a few of the meters the will remain manually read because the larger size does not allow for auto reads.
- PWD does have money to mill and blacktop, it is just a matter of if we have manpower. Ford, 7th Street and Allison are priorities. If we get the opportunity and the weather holds, we will certainly work on the roads. We do not have any large projects on the calendar. A street like Bates Street would be one that we would need to bid out. Money is not budgeted for bigger projects this year.

Executive Session: Council went into executive session for personnel and legal at 5:12pm for legal matters and returned at 5:32 pm.

Junior Council-

- No representative present.

YVFD-

- No representative present.

Continuing Business

- **Water Reservoir Upgrade**
 - Received one bid on July 30, 2026, from Advanced Rehabilitation Technology of \$489,798.00. This is well below the budget that was in Pennvest. Advanced Rehabilitation Technology is the prime contractor for the OBIC lining system, so they were able to bid out as a general contractor, that brought the price down.
 - The board is asked to accept the bid and award the contract to Advanced Rehabilitation Technology, pending receipt of all required documentation; including bonds and insurance.
 - A notice of intent letter will then be sent to the contractor and at that point, the Borough can sign the contract with the contractor.

A motion was made by Troy Clawson to approve the bid, contingent on all of the paperwork being properly taken care of, seconded by Sharon Blum.

Mr. Brewster requests a vote by roll call.

Rick Brewster –	Yes
Nicole Cowan –	Yes
Stacy Robinault -	Yes
Troy Clawson -	Yes

Eric Mineweaser –	Absent
Dustin Schwab -	Absent
Sharey Blum -	Yes

The vote passes

- **Ordinance 611 Amendment**

- The wording on the LAGUDA ordinance was incorrect. – An Ordinance 611 amendment corrects the wording from general debt obligation to general revenue.

A motion was made by Rick Brewter to approve the amended Ordinance 611, changing the wording from general obligation to general revenue, seconded by Nicole Cowan.

Rick Brewster –	Yes
Nicole Cowan –	Yes
Stacy Robinault -	Yes
Troy Clawson -	Yes

Eric Mineweaser –	Absent
Dustin Schwab -	Absent
Sharey Blum -	Yes

The vote passes

New Business

- **Budget Calendar** –Asked the council if there are any objections to the budget meeting calendar presented. There were corrections to the calendar. She will advertise the meetings in the paper.
- **MMO obligation** – The MMO for 2027 is \$85,658.00 to keep the plan viable. A motion to authorize the MMS in the amount of \$85,658.00 was made by Sharon Blum to approve the MMO state aid, seconded by Nicole Cowan. All voted in favor, the motion passed unanimously.

Public Comment: Troy McFate asked what was happening with the plaza lot. – Ms. Wilcox stated the title is being cleared through the court systems. The project is taking a little longer because of this. Mr. Clawson questioned plans for diagonal parking. A discussion followed on the need for parking downtown.

Adjournment: A motion to adjourn was made at 6:14 pm by Mr. Brewster, seconded by Ms. Cowan, unanimously carried.

Barbara Young, Borough Secretary