

Youngsville Borough Council
Regular Meeting - April 10, 2023
Youngsville Borough Municipal Building

Mayor Scott Nelson called the meeting to order at 4:30 p.m. Mr. Mineweaser gave the invocation then led the Pledge of Allegiance.

Present: Council Members: Richard Brewster, Eric Mineweaser, Nicole Cowan, Dustin Schwab (arrived at 4:52pm), Catrina Leamon, Todd Lake, Troy Clawson and Junior Council Member Michael Carnahan. Also attending were Borough Secretary Allie Benedict, DPW Foreman Mark Theuret, Solicitor Tim Bevevino, and Chief Mineweaser. Absent were Junior Council Member Madison Carnahan and Borough Manager Wendy Wilcox.

Minutes: A motion to approve the Minutes of the regular council March 13, 2023 was made by Mr. Lake, seconded by Mr. Brewster and unanimously carried.

meeting
on

Recognition of Visitors: Denise Cederquist, attended the council meeting on behalf of the Youngsville Public Library to show appreciation of the Borough and all they have done over the years for the Library.

Amendments to the Agenda: No amendments.

Correspondence: No
correspondence.

Monthly Reports: Posted for public review at the borough office and distributed to Council prior to the meeting: March Financial Reports, Police Reports, and current/prior months' expenditures.

Treasurer's Report: At the end of March 2023, there was a cash balance of \$1,815,283.50 in all funds. The Borough has received a payment for unclaimed property in the amount of \$5,280.42. All monies that are designated funds have been transferred to the new restricted funds account.

Boards and Commissions:

Secretary

Reminded council members who have not turned in their Statements of Financial Interest that the deadline is May 1st. McWaPEC meeting and dinner being hosted at the Johnsonburg Firehall on April 27th for any of those that are interested.

Recreation Committee -

Met with the pool manager to set dates for opening and closing, lifeguard training, etc. BVSP has received many applications already and hopes to start interviews soon. Many past employees from last year do plan on returning so there are few positions to fill. August 5th is the last day of the pool.

Mayor Scott Nelson is still working on lining up bands for Music in the Park.

Planning Commission - No Report

Zoning Board - No Report

Jr. Council - No Report

YPD -

Touched base on the big police presence here in town, more and more people are complaining. Chief Mineweaser expressed it's a good deterrent for criminals.

YVFD – No Report

PWD

The pool is drained right now and fully pressure washed. It does have a couple spots that will need patched but the whole pool will not be painted only those spots that need patched. PWD has been working on the Bike/Hike trail. They have been replacing cross pipes and will be placing gravel from the bridge at the church to Popular Street.

One of the summer help employees will start April 11th.

Davis Street ball field parking lot has been re-done and looks really nice. Pittsfield and Brokenstraw townships both helped with this project.

The new zero turn mower has been delivered and stayed within budget.

The streetsweeper is rented and will be in use the first week of May.

The Veteran banners will be hung up within the next couple weeks. All supplies for 7th Street & McGraw have been delivered. Spring cleanup is May 13th.

Motion to accept the February bills for payment made by Mrs. Cowan seconded by Mr. Lake and unanimously carried by voice vote.

April 2023 Expenses:

A.R. Beatty Diesel	8,000.00	Alexandra Benedict	1,125.00
Anderson Cleaners	48.90	Angie Highhouse	150.00
AT&T Mobility	113.19	Barbara Young	1,210.65
Barber's Chemicals	1085.39	Barnhart Davis	273.63
Borough of Johnsonburg	75.00	Buffamante Whipple Buttafaro	14,500.00
Cintas	203.50	Commonwealth of PA	2,000.00
Companion Life	829.86	CR Turner Enterprises	245.00
Dearborn Life Insurance	376.50	Definiti	2,711.28
Downtown Redevelopment	1,399.50	DQ Grill & Chill	174.95
Erie Insurance	148.00	Erika Grubbs	217.50
FYDA Freightliner	304.13	Geiger Electric	9867.00
Glenn Hawbaker	2,819.50	Highmark Blue	

		Cross	154.24
ITU, Inc.	183.27	James B. Schwab	141.09
Keystone Ridge Designs	2,479.00	Kimball Midwest	68.75
L/B Water	410.55	Lowes	292.33
Mercyhurst Police Academy	300.00	National Printing	285.23
Nationwide	550.00	Northwest Bank VISA	4,869.65
Northwest Bank	6,167.00	PACE	1,479.00
Penelec	9,351.84	PA One Call	9.15
Petty Cash	50.00	Pittsburgh Public Safety	92.88
Sam's Club	128.66	Sharon Wagner	217.50
Strate Welding Supply	54.07	Subway	642.19
Swanson, Bevevino & Sharp	750.00	Techsulere	650.00
The Galley	132.57	Tops	

		Market	62.53
U.S. Bank	93.00		
		U.S. Municipal	202.97
United Refining	1,046.01		
		UPMC	12,351.76
USA Blue Book	230.70		
		Verizon Wireless	210.45
Waste Treatment	4,492.22		
		WestPA	84.44
Witmer Public Safety	622.86		
		YHS Scholarship	100.00
Youngsville Hardware	229.65		
		YVFD Home Association	700.00
Zito	150.00		

TOTAL APRIL EXPENSES - \$97,914.04

Old Business:

Green Light Go - A vote was needed for one of the three quotes that was received to proceed with the installation for the traffic camera at Railroad Street and Route 6. There have been many complaints about the camera not working properly at West Main Street and Route 6. A motion to table the installation of the new camera until we can get the West Main Street camera working properly was made by Mr. Brewster, seconded by Mr. Clawson and unanimously carried. **Downtown Master Plan** - There has been good response with the public input survey and they are continuing to collect data. The Downtown Redevelopment team will be Youngsville April 12th & 13th holding listening sessions with different stakeholder groups, to hear about the concerns and what they would like to see for our community.

IT Upgrades - Mark from Techsulere has been in checking out our current IT equipment along with working on some of our problems and has found our current server will no longer be able to be updated come October 2023. We are looking at a \$10,000 - \$15,000 expense. Mark has advised not to wait till the 2024 budget. It is a risk we can take but we would have no protection against

scammers.

LED Streetlight Conversion – The First Energy representative sent over a list of all light poles in the Borough and which ones are eligible to replace for free. Mrs. Wilcox asked PWD to take the list and double check that it really does match with what we have. It was found they we have poles that they do not have on their list and vis versa and unfortunately the lights that are "free" for us to replace do not even exist. First Energy is supposed to send a crew out to check the list also.

Heart & Soul Community Expo - The Community Expo that is taking place at YVFD on April 21st from 6:00pm - 7:30pm has had a huge response. We are looking at 20+ vendors that have signed up to have a table. There will be lots of activities for the kids as well. **Final Audit** - The audit has been finalized. It was once again mentioned that the end of the year transfer that we do, do not need to be done. We can leave our operating expenses in the General and Utility accounts instead of transferring a lump sum to Capital Reserve and then transferring it back. It has been decided that we will just leave our operating expenses in their original accounts instead of transferring it all.

New Business:

Voting Delegates for PSAB – A motion has been made buy Mr. Mineweaser to designate Mr. Brewster as a voting delegate for the PSAB conference and Mr. Clawson as an alternate, seconded by Mr. Lake and unanimously carried by vote.

Pennsylvania Downtown Conference – Ms. Wilcox plans on attending this conference at the end of June instead of attending the PSAB conference since Mr. Brewster and Mr. Clawson are attending.

Executive Session: Executive session was entered at 5:13pm and finished at 5:26pm.

Adjournment: Motion to adjourn made by Mr. Mineweaser seconded by Mr. Lake, all in favor. Meeting adjourned at 5:30 pm.

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Allie Benedict, Secretary