

Youngsville Borough Council
Regular Meeting – August 14, 2023
Youngsville Borough Municipal Building

Mayor Scott Nelson called the meeting to order at 4:30 p.m. Mr. Mineweaser gave the invocation then Mayor Scott Nelson led the Pledge of Allegiance.

Present: Council Members: Richard Brewster, Eric Mineweaser (left at 5:30pm), Nicole Cowan, Catrina Leamon, Troy Clawson. Also attending were Borough Manager Wendy Wilcox (via conference call), Borough Secretary Allie Benedict, DPW Foreman Mark Theuret, Solicitor Tim Bevevino, and Chief Mineweaser (left at 5:30pm) Council Members Dustin Schwab and Todd Lake and Junior Council Members Madison Carnahan and Michael Carnahan were absent.

Minutes: A motion to approve the Minutes of the regular council meeting on July 10, 2023 was made by Mr. Brewster, seconded by Mr. Mineweaser and unanimously carried.

Recognition of Visitors:

Darcy Rex, 123 West Main Street, attended to learn more about the Coalition Against Bigger Trucks.

Warren Shippee, 59 West Main Street, attended to learn more about the Coalition Against Bigger Trucks.

Lynn Meyers, 15 High Street, ongoing cat issue

Jeff and Brandi Strickland, 205 College Street, ongoing cat issue.

George and Jennifer Mead, 109 2nd Street, ongoing cat issue.

Cherri Watson and Susan Tuley, were in attendance to represent the Youngsville Public Library.

Wendy Doneyhue, West Main Street, in observance.

Amendments to the Agenda: No amendments.

Correspondence:

- A thank you card to Officer Leach for his presentation on scams to the Hill & Dale Garden Club.
- Youngsville Cemetery Association sent a thank you for the generous donation we gave them at the June 2023 meeting. This was for the forgiveness of the \$5,000.00 loan.
- A thank you from Sergeant Burns and the PSP for the kindness and generosity given during the manhunt.
- A thank you from Sugar Grove Borough Council for the time and donation of painting the Sugar Grove Borough crosswalks.
- A letter from a local resident outlining concerns in the Borough.
- Forest/Warren Human Services is holding a meeting at Jefferson DeFrees Family Center, August 21st at 6:30pm to include discussion on their newly developed strategic plan.
- The McWaPEC Counties Borough Association have sent notification that they will pay the registration fee for any first-time attendees to the PSAB Fall Conference being held in Erie, October 13th – 15th.

Monthly Reports: Posted for public review at the borough office and distributed to Council prior to the meeting: July Financial Reports, Police Reports, and current/prior months' expenditures.

Treasurer's Report: At the end of July 2023, there was a cash balance of \$1,853,485.92 in all funds.

Boards and Commissions:

- **Mayor** – Due to his absence in July he wanted to send out thank you to all local law enforcement who participated in the manhunt. Mayor Nelson had the pleasure to address those at command center the evening the suspect was caught. They were all thankful for our community members and the support. Mayor Nelson also stated Music in the Park is going well.
- **Manager** –
 - The Conservation District is doing a Habitat Improvement project on Matthews Run. There was a significant amount of erosion to the creek bank. The project is believed to be completed.
 - We are in the process of renewing our comprehensive and workman's compensation insurance. The worker's compensation quote came back quite high. Rossbacher is trying to see if there could be any adjustment done. Once a final decision is made Rossbacher will provide us with a breakout which will be forwarded on to Brokenstraw Township for their agreed contribution to the worker's compensation premium for YVFD.
- **Zoning Board** –
 - August 21st at 4:00pm there will be a hearing on a variance for an accessory building located in the floodplain.
 - There is also a subdivision in the process over on Hillside Drive. The property owners would like to annex a barn on the property before a sale.
- **Recreation Committee** -
 - The BVSP last day was August 12th. Mr. Brewster stated the season seemed to go very well this year.
 - They are still trying to set up a meeting with John Papalia from ROY to see what the plans are for the possibility of future splash pad.
- **Jr. Council** – No Report
- **YPD** –
 - YPD received a grant from Walmart for a community project. They will be utilizing the monies toward their 2024 Bike Rodeo for the purchase of bikes, helmets, etc.
 - The Citizen's Police Academy will be starting September 14th and will be held every Thursday for ten weeks. Chief Mineweaser would like to find a couple more candidates.
 - The year to date donations received by YPD is \$2,600.00 and has been used for various line items to include community awareness and equipment.
 - We received a reimbursement check for \$41,144.00 for the body/dash cameras.
 - YPD made 71 traffic stops in which only 26 were cited. The last three DUI arrests have been drug related not alcohol.
 - Chief Mineweaser mentioned a drone ordinance might be something the Borough wants to consider.
 - The new street signs have been ordered and most of the other signs have been removed.
- **YVFD** – No report.
- **PWD**
 - Mr. Brewster brought up the concern of not having the crosswalks painted in time for school. Mr. Theuret made him aware that JC Lee will have all the intersections tore up at some point so there is no sense in painting. Mr. Mineweaser will let the school administrators know that they will not be painted.
 - There was a recent water leak at the intersection of Bates and East Main Street. It effected about 30 residences. Boil notices were distributed. All samples came back clear.
 - Mr. Theuret had a meeting with PennDOT and IA last week. They will be in this week to start the crosswalks. They have 84 ADA ramps to do to be in compliance. Incorporated in that they will be re-building the Boroughs storm drains. IA is responsible for

raising/lowering all manholes and catch basins. The Borough will be in charge of raising/lowering the water valves. It will be late fall before they will have the top coat finished.

- Mr. Theuret attended LLCR Risk Mitigation training recently. If the Borough touches/vibrates any residences water line and they do not know if there is lead in the line, we as a Borough have to supply the resident with a 6-month water filter and pitcher and also offer lead testing. It is voluntary for residents to do the lead testing but we must supply the pitcher and filter. 20 pitchers and filters have been ordered at \$30 apiece and lead testing is approximately \$60. If this situation happens at an apartment complex all tenants will receive a pitcher and filter. The lead testing has to be done twice, first draw and 6-liter test. We will have to rely on the residence to collect the samples.
- 8th Street water line replacement is completed; all houses are connected. There are some road repairs that need finished and then PWD will be moving to McGraw for the storm drain project.
- In house paving is way behind. Equipment failure is the biggest issue. 2nd Street will be paved after school starts.
- The water reservoir is leaking. An engineer will need to be hired and permit modifications will need to be done. Right now, it is not a major leak but it could become one. Mr. Theuret will contact our engineer to get started on a cost estimate for budget season.

Motion to accept the June bills for payment made by Mr. Clawson, seconded by Mr. Brewster and unanimously carried by voice vote.

August 2023 Expenses:

A.R. Beatty Diesel	467.52	Alexandra Benedict	86.85
Anderson Cleaners	52.00	Angie Highhouse	320.00
AT&T Mobility	113.19	Barbara Young	1,340.00
Barber's Chemicals	5,164.90	Barnhart Davis	196.20
Ben Farrell	300.00	Bob's Garage	270.47
C & G Moore	485.68	Carter Lumber	47.98
Catering Plus	165.00	Cintas	161.20
Colburn's	162.50	Column Software	156.72
Companion Life	751.00	Dearborn Life	424.46
Definiti	2,415.94	Downtown Redevelopment	1,900.00
EagleZip	100.04	Erika Grubbs	157.50
Frantz & Russell	400.00	G&S Safety	1,346.40
Glenn Hawbaker	353.03	Highmark Blue Cross	160.36
Hoover Oil Field Supply	87.42	IT Telecom	154.86
ITU, Inc.	235.73	James B. Schwab	148.52
Jamestown Macadam	154.03	Jim Sturdevant	450.00
Johnson Tire Service	964.00	Kallie Williams	300.00
Kamryn Weissinger	117.58	Kimball Midwest	447.12
L/B Water	2,256.30	Lowe's	322.36
Matt Episcopo	300.00	Michelle Johnson	176.52
Mineweaser, Todd	348.46	National Fuel	929.14
National Printing	91.08	Nationwide	250.00
Northwest VISA	6,408.57	Northwest Bank	12,050.70
PA Rural Water	529.00	PACE	2,454.00
Penelec	9,087.41	PA One Call	1.00
Pittsburgh Public Safety	148.99	Sam's Club	1,585.66
Sample News Group	50.75	Schwaab	28.50
Sharon Wagner	247.50	Strate Welding Supply	228.07

Swanson, Bevevino & Sharp	750.00	Techsulere	250.00
Tops Markets	846.30	U.S. Bank	93.00
U.S. Municipal Supply	1,072.70	United Refining	1,248.23
UPMC	12,872.46	Verizon Wireless	210.45
Waste Treatment	6,098.07	WestPA	84.44
Youngsville Hardware	305.32	Zito	150.00

TOTAL AUGUST EXPENSES - \$82,033.18

Old Business:

- **Downtown Master Plan** –The Downtown Redevelopment Services presented a draft master plan that will serve as a guiding framework for revitalization of the entire downtown corridor. The results are a comprehensive approach that includes multiple avenues of improvement, from the built environment to signage and branding. This plan was built on public engagement and demonstrates a unified look and feel for how residents would like downtown to look over the next decade. Council decided to table the acceptance of the draft plan for further review.
- **Heart & Soul** – The photo contest has ended. Community members are able to go on to the Youngsville Borough website to vote for their favorite photo in the different categories. There is a meeting on Wednesday, August 16th to wrap up the story gathering.
- **Square Card Reader** – Mrs. Wilcox and Clerk Mrs. Niemeyer had a conference call with a representative from Square who helped them get the Square Card reader set up for use. When the cycle 2 bills come out at the end of August, a couple employees have been asked to pay their bill by credit card as a test before we start taking all customer payments.
- **Amendment of Nuisance Ordinance** – The new verbiage that is being added to the nuisance ordinance is still being decided on. After the verbiage is approved and Solicitor Tim Bevevino reviews the amendment, it will need to be advertised for comments from the public. The issue has become a huge problem and the amendment will be done by September’s meeting.

New Business:

- **Budget Calendar** – Ms. Wilcox has scheduled all budget meetings consistently with them being on every Wednesday starting September 20th. Not every date will work for everybody but it was suggested to adopt it.
- **Warren County Comprehensive Plan** – The draft of Warren County Comprehensive Plan is ready for review and comments. The plan is available to view on the Warren County website.
- **Coalition Against Bigger Trucks** – Rob Bielunas stopped in to talk to Mrs. Wilcox about the Coalition Against Bigger Trucks. A few for the larger trucking companies are pushing Congress to pass legislation for states to allow larger double-trailer trucks. They would be 10 feet longer than the current ones. It would cause more severe crashes, increased wear and tear on safety components of the truck, significant infrastructure damage, etc. Mr. Bielunas is asking the Borough to sign a petition to prevent them from allowing larger trucks.

Adjournment: Motion to adjourn made by Mr. Brewster seconded by Mrs. Cowan, all in favor. Meeting adjourned at 5:54pm.