

**Youngsville Borough Council**  
**Regular Meeting – October 9, 2023**  
**Youngsville Borough Municipal Building**

**Mayor Scott Nelson** called the meeting to order at 4:30 pm followed by the invocation and Pledge of Allegiance.

**Present:** Council Members: Richard Brewster, Eric Mineweaser (left at 5:30pm), Nicole Cowan, Dustin Schwab, Todd Lake and Troy Clawson. Also attending were Borough Manager Wendy Wilcox, Borough Secretary Allie Benedict, DPW Foreman Mark Theuret, YPD Chief Todd Mineweaser, Megan Willey (representing Solicitor Tim Bevevino) and Junior Council Member Michael Carnahan. Council Member Catrina Leamon and Junior Council Member Madison Carnahan were absent.

**Minutes:** A motion to approve the Minutes of the regular council meeting on September 11, 2023 was made by Mr. Brewster, seconded by Mr. Clawson and unanimously carried.

**Recognition of Visitors:**

Nathaniel Weaver has recently acquired the Fairmount at 118 East Main Street. He hopes to restore the historical context of the building and make it the “cornerstone of the Youngsville Community” by renovating it back to a hotel. Within two weeks of ownership all utilities have been turned on and exterior and interior improvements have been started. Mr. Weaver wishes are to be able to work with council and hopes to make many more improvements to preserve this building. Council would like to meet with Mr. Weaver in the coming weeks. Mr. Weaver will provide inspection records as well.

Brad Deans, Nathaniel Weaver’s project manager, attending for support of Mr. Weaver.

Terry Jane Chiaravalloti, 427 College Street, has lived in the Borough for 43 years. This is the first time Ms. Chiaravalloti has “needed” to come to the Borough to complain. The neighboring property recently switched ownership and needs to be cleaned up. Ms. Chiaravalloti noted she has stopped by the Borough numerous times with complaints and little progress has been made. Ms. Wilcox made Ms. Chiaravalloti aware that she spoke to the property owner about what she needs to do to be in compliance with the ordinances and has given her until Tuesday, October 10<sup>th</sup> to comply.

Tyler Brzezinski, 158 1/2 Bates Street, attending in observance.

Shelly Teska, 1931 Brown Hill Road, representing the Youngsville Library Board.

Kristy Wallace, Youngsville Library Librarian, giving updates later in the meeting under new business.

Troy McFate, 113 Mill Street, attending in observance.

**Amendments to the Agenda:** Mr. Clawson requested that COG and McWAPEC be added to the agenda under reports for the present and future meetings.

**Correspondence:**

- A thank you to YPD for participating in the annual fishing tournament parade in Tidioute, along with congratulating Chief Mineweaser on a 1<sup>st</sup> place win!
- Warren County YMCA Swim Team is looking for sponsorships.

**Monthly Reports:** Posted for public review at the borough office and distributed to Council prior to the meeting: September Financial Reports, Police Reports, and current/prior months’ expenditures.

**Treasurer's Report:** At the end of September 2023, there was a cash balance of \$1,852,244.81 in all funds. Northwest Bank has recently started charging \$5.00 per month for printed statements. Mrs. Benedict elected to receive electronic statements to avoid the fee. Statements will be printed in the office. The Municipal Pension State Aid was received totaling, \$64,106.77 along with \$7,683.38 for the 2023 Fire Relief Payment.

### **Boards and Commissions:**

- **Mayor** – No report.
- **Manager** –
  - Ms. Wilcox attended the Route 6 conference last Thursday and Friday in Corry, PA. She learned about restoring buildings and the resources available to help with restoration. They had the opportunity to walk around Corry to see what they have accomplished with their redevelopment. Ms. Wilcox hopes to get YABA reestablished and invite those to lunch in Corry or Kane to show them what can be accomplished.
  - The first Hometown Christmas meeting was held. A date was set for December 2, 2023 from 4pm – 6pm. The next step will be working out the details of the parade, obtaining vendors, etc.
- **Zoning Board** – No Report
- **Recreation Committee** -
  - A meeting was held on October 5<sup>th</sup> with John Papalia and Callie Schwab from ROY for further discussion about installing a splash pad in the community. They are looking to install a 30- or 40-foot pad at an estimated \$60,000 - \$70,000 cost. It was recommended to contact Titusville recreation to tour their splash pad. Possible location, what will be needed once installed, parking, liabilities, etc. still need to be worked out.
  - The recreation committee met with Ms. Cope, art teacher from Tidioute Charter, and a couple of students about painting interactive murals on the outside of BVSP. It was requested to have specific ideas submitted for the next meeting.
- **Jr. Council** – No report.
- **YPD** – No report.
- **YVFD** – YVFD will be hosting a Halloween event October 31<sup>st</sup>.
- **PWD**
  - McGraw storm drain project is underway and a little more than half way done. Mr. Theuret is hoping it will be complete before winter.
  - There was a water leak on Indian Camp last week that required PWD to work over a couple hours but it was resolved.
  - All the new no parking signs have been installed.
  - WWT Tank #2 has been cleaned and repaired. It is ready to be filled back up.
  - The jack hammer on the backhoe is still at the repair shop. They are trying to find one part to be able to complete the repairs. Budgeting for a new hammer may be something to consider for 2024.
  - WWT permit is due and has been applied for. There were abnormally high lead results so they have asked for extra samples. Mr. Theuret is waiting on the sample results.
  - Leaf picker is ready to go. Picking will start October 16<sup>th</sup>.
  - The 2" water line still needs installed at the Winery. All supplies are here hoping to start that later this week/early next.
  - BVSP needs to be winterized which is on the schedule.
- **COG/McWAPEC**
  - Mr. Clawson attended the McWAPEC meeting which was hosted by Lewis Run. The Multimodal grant was brought up in discussion. Port Allegheny noted it was their sixth time applying and they were awarded this round because they had more representation

from officials. The EMS topic was also brought up. Lewis Run and all surrounding areas pay Bradford for services.

- Mr. Clawson also attended the COG meeting. COG is requesting a list of our big purchases/supplies and equipment so they can work on joint purchasing agreements and possible sharing of equipment between municipalities. Warren Worx, is an idea for all surrounding communities to work together on improving Warren County.

**Motion to accept the September bills for payment** made by Mrs. Cowan, seconded by Mr. Brewster and unanimously carried by voice vote.

**October 2023 Expenses:**

A.R. Beatty Diesel	174.86	Admar Supply	10.00
AmTrust	28,138.00	AT&T Mobility	113.19
Barbara Young	777.50	Barber's Chemical	1,333.80
Barnhart Davis	405.29	Benjamin Leach	210.00
Bob's Garage	103.77	Carter Lumber	50.73
Cintas	161.20	Companion Life	786.32
CUSI	1,600.00	Dearborn Life	384.57
Definiti	5,464.39	EagleZip	95.09
Erika Grubbs	232.50	Frantz & Russell	388.60
G&S Safety	144.83	Glenn O. Hawbaker	327.20
Greenman-Pedersen	1,100.00	Highmark Blue Cross	154.24
Hull Electric	219.78	Insight Technology	265.00
IT Telecom	153.03	ITU, Inc.	235.73
James B. Schwab	126.17	Jamestown Macadam	1,728.16
John P. Place	1,565.72	Johnsons Tire	637.50
Kimball Midwest	844.04	L/B Water	73.63
Lowe's	326.56	Melzer's	1,684.94
Mike Cressley	6,550.00	Mineweaser, Todd	35.00
National Printing	105.98	Nationwide	275.00
Northwest VISA	5,618.71	Northwest Bank	6,167.00
PA Association of Boroughs	340.00	PACE	1,605.50
Penelec	8,603.42	Pittsburgh Public Supply	107.18
Precision Scale & Balance	230.00	PSAB Retirement Trust	53,526.00
Sam's Club	161.25	Sargent's Court Services	200.00
Sharon Wagner	232.50	Strate Welding Supply	40.50
Swanson, Bevevino & Sharp	750.00	Techsulere	250.00
Tops Markets	68.26	U.S. Bank	93.00
United Refining	1,084.08	UPMC	14,541.89
Verizon Wireless	211.10	Waste Treatment	5,350.63
WestPA	84.44	Youngsville Hardware	180.54
YVFD	125.00	Zito	150.00

**TOTAL OCTOBER EXPENSES - \$156,703.32**

## **Old Business:**

- **Halloween** – Other organizations are holding their Halloween events on October 31<sup>st</sup>. A motion to hold Borough Trick or Treat hours on the 31<sup>st</sup>, was made by Mr. Brewster, seconded by Ms. Cowan and unanimously carried.
- **Streetscape** – Ms. Wilcox asked if we should save Streetscape monies for the match funds for the Multimodal grant to apply again or use the monies for our own improvements of the downtown. It was agreed to keep applying for the multimodal grant and not exhaust the funds. Mr. Clawson reiterated the importance of having representation from our officials.

## **New Business:**

- **Library** – Kristy Wallace gave a report to council of their recently purchased property, 45 Second Street. The property is uninhabitable and will be used by YVFD and surrounding departments for skills and drills training. After training is completed, asbestos and lead results are received and the proper permits are obtained, a control-burn will be coordinated. The long-term use of the property will be used to extend the library parking lot.
- **Leach Agreement** - The personnel committee has reached an agreement with Officer Leach that is intact for three years. Officer Leach was previously a Patrolman, has now been promoted to Sargeant which will give him more authority to help Chief Mineweaser. A motion to approve the agreement of Ben Leach was made by Mr. Mineweaser, seconded by Mr. Brewster and unanimously carried.
- **Blight, Resolution 8-2023** – A recommendation has been presented to blight the 129-131 Ranger Way property due to it being uninhabitable. A motion to blight Parcel No. YV-675-434000-00 was made by Mr. Brewster, seconded by Mr. Lake and unanimously carried. Mr. Clawson abstained from voting.

**Executive Session:** Council went into executive session at 5:27pm and returned at 5:36pm.

**Adjournment:** Meeting adjourned at 5:38pm.

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Allie Benedict, Secretary