

Youngsville Borough Council
Regular Meeting – March 9, 2026
Youngsville Borough Municipal Building

Mayor Catrina Leamon called the meeting to order at 4:30pm. Invocation was led by Mr. Mineweaser followed by the Pledge of Allegiance.

Present: Mayor Catrina Leamon, Council Members: Rick Brewster, Eric Mineweaser, Nicole Cowan, Dustin Schwab, Stacy Robinault, Sharey Blum, and Troy Clawson. Also attending were Borough Manager Wendy Wilcox, Borough Secretary Barbara Young, Solicitor Tim Bevevino, PWD Forman Mark Theuret, and YPD Chief Todd Mineweaser. Also, Junior Council members Tydus Chase and Riley Lauger.

Minutes: A motion to approve the minutes of the regular council meeting on February 9, 2026, with the corrections of the administration of the oaths of office made by Mr. Brewster, seconded by Mr. Clawson, and unanimously carried.

Recognition of Visitors:

Scott Nelson-Representing the American Legion
David VanHouten-Legion Commander
Pat Walters-American Legion

Legion would like to expand the annual Independence Day community picnic for the America 250-year Anniversary celebration. They asked if fireworks can be part of the July 4th celebration. Pat Walters stated he has his Class C license, which are smaller, but John Skyler has his Class A license which are comparable to typical firework displays. John holds insurance as well. Discussion was held regarding where the fireworks would be set off. Pool Hill and the Cemetery are options. The Legion is having a meeting on March 15th to start making plans and are asking permission to include the fireworks. Council approved stipulating an Event Permit will need to be completed for the event. Ms. Cowan shared she had reservations on the Pool Hill location due to safety concerns.

Amendment to the Agenda:

Troy Clawson made a motion to move the PWD report to next on the agenda due to the Foreman having to leave on an emergency call. Rick Brewster seconded, passed unanimously.

PWD Report:

- Spring cleanup, Mark will contact Brokenstraw to see if they would like to partner to share expense.
- Material ordered for Sonia Lane stormwater project and will start when weather allows.
- Street sweeper May 4-8.
- Traffic camera on West Main and RT 6, processor no longer working. May be due to power surge. Turned into insurance and they are asking for diagnostic report to determine cause and damage. Jeff Tenny removed the processor and sent it to the manufacturer. Waiting for report. Cost to replace camera is \$27,725.00. Jeff is recommending the installation of a surge protector as well which is an additional \$8,000.
- Cold patch has begun around town.
- Continuing to install new auto read meters for billing cycle 3 residents.
- Mark is contacting company to schedule leak detection of water lines.
- Meeting with DEP to see if special permitting needed for the installation of new roof on reservoir. Bids will go out as soon as verification is given.
- Company is coming to assist in writing specifications for electric installation at reservoir.
- Part time summer employees will be returning end of April.

- Pool has been drained and will pressure wash to determine if it requires painting.
- Road sign replacement schedule is half complete. Angie and Chief Mineweaser need to meet to finalize.
- Garbage truck maintenance line item will have to be voted to increase next month due to extra repairs. All invoices should be received by next month to determine how much increase will be.

Correspondence –

- Youngsville Library brought borough cupcakes to thank us for letting them use our Games of Chance license.
- Junior Council members Taydus Chace and Riley Lauger were featured in the March Borough News magazine.
- Received a letter of concern regarding streetlights. Manager responded to let him know that Penelec was responsible for streetlights and to contact them with concerns.

REPORTS -

Secretary/Treasurer –

- At the end of January there was \$2,482,630.44 in all accounts.
- Sewer is covering expenses of water and sanitation at this time. Water increases are not reflected until Cycle 2 billing so hopefully water will start to cover its expenses.

A motion to accept the January bills for payment was made by Nicole Cowan, seconded by Rick Brewster, and carried with abstain from Dustin Schwab.

March 2026 Expenses:

Aflac	\$398.56	ADM Welding & Fabrication	\$1,186.75
Alex Curtis	\$115.50	Am Trust North America	\$8,682.00
Anderson Cleaners	\$29.60	Barber's Chemicals	\$416.90
Companion Life Ins.	\$555.64	Barnhart Davis	\$90.41
Deaborn Life Ins.	\$535.69	Bob's Garage	\$213.60
Diversified Technology	\$11,287.50	Clement Motors	\$466.03
EagleZip.com	\$184.30	Burrell Enterprises	\$657.95
Erie Insurance	\$193.00	Cintas	\$295.52
Fox & Sons	\$2,600.00	Emergycare	\$1,665.00
HBR Trucks	\$165.00	Definiti	\$6,025.98
ITU Inc, Absorb Tech	\$831.06	DEP	\$60.00
Jamestown Macadam	\$326.22	Pitney Bowes	\$811.24
Melzer's Fuel	\$940.51	PA Municipal	\$203.80
Nationwide	\$250.00	Northwest Loan #9138	\$6,049.11
Northwest Visa 534	\$931.36	Fryda Freightliner	\$6,397.78
Northwest Visa 935	\$1,334.75	Erika Grubbs	\$225.00
Pace Analytical	\$1,578.00	Todd Mineweaser	\$844.50
Penelec	\$16,573.37	United Refining Company	\$1,206.29
Selective Insurance	\$544.00	Verizon Wireless	\$445.43
Sharon Wagner	\$225.00	Gatesway Cleaning	\$2,176.81
Swanson, Bevevino	\$1,500.00	It Telecom	\$157.85
Techsulere	\$711.98	Main Oxy - Strate	\$36.81
UBEO	\$75.62	Mark Theuret	\$75.00
UPMC Health	\$12,214.02	National Fuel	\$4,761.25

USA Blue Book	\$175.84	Waste Treatment	\$5,557.58
Vision Benefits of America	\$82.91	Warren County Assessment	\$470.40
Wendy Wilcox	\$260.49	Zito Media	\$150.00
WestPa.net	\$84.44	Northwest Loan #3025	\$6,167.00
	\$54,359.43		\$49,328.99
		Total	\$103,688.42

YPD-

- DA Cody Brown stated that Casey Strickland is First Assistant DA and he plans to hire 1-2 additional. Unlike the previous DA, Mr. Brown will prosecute marijuana impairment and scheduled ARIDE!(Advanced Roadside Impairment Drug Education) training to assist police and other agencies determine if a person is impaired. Also having an officer certified in DRE (Drug Recognition Expert). He is also applying for funding of drug and alcohol awareness presentations in schools. Will institute a social media page with statistics about arrests and DUI's among other data.
- Jeff Walters, new County Detective. Reinstating Crime Stoppers, which is now part of Warren Gives. Resuming Crime of the Week and also starting a Cold Case files investigations beginning with the Damien Sharp case.
- Chief Mineweaser stated there is an interview with new patrolman candidate. Mitch has started background checks.
- Received a donation from Dahlstrom to be used for Challenge Coins, awarding area kids who have gotten good grades or shown leadership skills. Any act that goes above and beyond.
- Updated policies are complete and copy is available in office. A Resolution for Council to approve will be presented next month giving time for members to review policies.

Mayor –

- Inquired about Marijuana card and impairment. DA Cody Brown stated that zero tolerance is state law because its use is not legal in Pennsylvania. Will prosecute impairedness.
- Virtual meetings will begin after a Resolution is passed at the May meeting.

Manager –

- Zoning permits have increased due to the change in weather. Reminded everyone that if they see construction starting, make Manager aware so can check for proper permits.
- Façade grants available through Route 6 Alliance are postponed due to government shutdown. Will share information when they become available.
- Audit is almost complete. Auditors will share report next month.

Recreation Committee –

- Night at the Races has been cancelled this year. Will plan other fund raisers to supplement. Discussed ice rink at Island Park next winter. Insurance will cover. Missed the deadline for Warren gives but will enter next year.

Planning Commission – WCSD subdivision meeting scheduled for March 16 at 4:30.

COG meeting – no report

Junior Council –no report

YVFD-

- Vern Edmisten assured Council that there is coverage for fire. Agreement with Sugar Grove and Garland if there is fire in any of the municipalities, all three respond. EMS coverage from

Youngsville ambulance will be spotty because 2 EMT's taking most of the calls have gone back to FT employment. Emergycare has been put on notice they may have additional coverage time.

- Relief account statement will be shared with copies of invoices to show how funds are being spent. A professional audit of all accounts will take place this year.
- Quotes were obtained by fire dept and by Borough. Least expensive was bid by Amish to replace roof with a sloped tin roof with cost of \$49,000.00 with guarantee of 50 years. Two heating units and an air conditioning unit with all new duct work were quoted for \$47, 500.00. Borough was asked to contribute some money, however, fire dept can borrow from itself. Council approved fire dept. moving forward with the proposal for the roof replacement and heating and cooling systems at the fire dept. expense.

Old Business:

- **Fairmont Plaza**-deed is transferred from ROY to the Borough so DCNR grant money can now be released. The first meeting with DCNR is this March 12.
- Manager spoke with CEO of Diversified Technology, our new billing software, to inquire what fund based accounting software he suggests. He recommended 2 companies that will be researched. Diversified is continuing to be on-boarded and should go live next month.
- gWorks said they would have an answer about the refund by 3/3/2026 but as of yet not contacted the Borough. Manager will file a BBB claim. Legal action was questioned but in speaking to the Solicitor, by the time the Borough paid to bring it to court, the money spent would more than likely be more than what the refund would be.

New Business:

- **Resolution 6-2026, County aid**-This is funds awarded to Warren County for Liquid fuels. The funds are split using a formula using individual municipalities total road length and number of bridges. Our allotment this year is \$2, 451.00 used to reimburse streetlighting electric costs. Troy Clawson made the motion to accept, seconded by Sherry Blum, unanimously carried.
- **Voting delegates – PSAB:** Troy Clawson nominated Rick Brewster to be the Voting Delegate for the PSAB Conference, Eric Mineweaser seconded, unanimously carried. Nicole Cowan nominated Troy Clawson to be the Alternate Voting Delegate for PSAB, second by Rick Brewster, carried.with abstain from Troy Clawson. **COG:** Sherry Blum nominated Troy Clawson to be the Voting Delegate for COG, second by Rick Brewster, carried with abstain from Troy Clawson. Sherry Blum nominated Wendy Wilcox as Alternate Voting Delegate, second by Rick Brewster, unanimously carried.

Executive Session: Council went into executive session at 6:18pm for legal and personnel matters and returned at 6:40pm.

Adjournment: A motion to adjourn was made at 6:56pm by Mr. Brewster, seconded by Mr. Mineweaser and unanimously carried.

Barbara Young, Secretary